



ISCCA, SA Function Sheet

FUNCTION: _____

LOCATION: _____

DATE: _____

Revenue:

	Details	Amount
Door Charge:	_____	_____
Shooter Sales:	_____	_____
50/50:	_____	_____
Raffle:	_____	_____
Donations:	_____	_____
Memberships:	_____	_____
Other:	_____	_____
	TOTAL REVENUE:	_____

Expenses:

	Details	Amount
Alcohol:	_____	_____
Food:	_____	_____
Decorations:	_____	_____
Other:	_____	_____
	TOTAL EXPENSES:	_____

Note: Expenses exceeding \$100.00 must have prior Board approval and will be reimbursed by cheque.

NET REVENUE: _____

50/50 & RAFFLES:

Starting Ticket #: _____ Ending Ticket #: _____
of Tickets Sold: _____ Winner's Name: _____
Amount Won: _____ Ticket Seller(s): _____

Function Sheet Completed by: _____

Money Verified by: _____

Ensure all receipts are attached and that a picture of function sheet is sent to the Treasurer.